

Ryan James V. Capadocia

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CAREER SUMMARY

Entry-level IT support graduate with hands-on experience in troubleshooting hardware, software, and basic web systems. Seeking an IT support or technical support role where I can handle user issues, system setup, and basic network tasks.

Key strength and Competencies:

- PC hardware troubleshooting and repair
- Windows installation, drivers, and updates
- Software issue diagnosis and resolution
- Basic PHP–MySQL system support
- CCTV setup and basic maintenance
- Time Management & Task Prioritization
- Team Collaboration & Knowledge Sharing

EDUCATIONAL ATTAINMENT

Tertiary Education

Bachelor of Science in Information Technology
Cavite State University-Imus Campus
Imus Cavite

TVL (Senior HS)

AMA Computer College Las Piñas
AC & Sons Building, Alabang–Zapote Road, Almanza Uno,
Las Piñas, Metro Manila

Secondary Education

Villa Maria Annex Molino 3 Bacoor Cavite
Emerald, 9012 GSIS Rd, Molino III, Bacoor, 4102 Cavite

Elementary Education

Calvary Baptist Academy of Pontevedra, Inc.,
Rizal Street Pontevedra, Negros Occidental, Philippines

TECHNICAL SKILLS

- Hardware & Systems
 - Computer Assembly
 - Hardware diagnostics and repair
 - Windows OS installation and configuration
 - Driver & Software Installation/Updates
 - CCTV setup and basic maintenance
- Web & Systems
 - PHP, JavaScript, MySQL
 - Backend debugging and basic CRUD systems

- Networking
 - LAN/WAN Setup
 - Basic TCP/IP
 - Windows Server Installation and Configuration
 - Network Troubleshooting.
- Tools
 - Microsoft 365/Office Suite (Word, Excel, PowerPoint)
 - Google Workspace (Docs, Sheets, Slides, Drive)

PRACTICAL / ACADEMIC EXPERIENCE

- Academic Experience – Web Development & Systems
 - Built web applications using PHP, JavaScript, and MySQL.
 - Designed basic CRUD systems and database schemas.
 - Debugged backend and frontend issues during development.
 - Knowledge in Active Directory user and group management.
- On-the-Job Training (OJT) – **IT Support Intern**
 - Installed and configured Windows operating systems on desktop PCs.
 - Assembled desktop computers and replaced faulty hardware components.
 - Diagnosed and fixed hardware, software, and driver-related issues.
 - Provided technical support for end users, including basic issue documentation.
 - Set up and configured CCTV systems, including camera placement and basic testing.
 - Managed incoming inventory using MS Excel, verifying shipments and organizing stocks.

SEMINARS / TRAININGS ATTENDED

Datacom Institute of Computer Technology
 Institute of Computer Technology
 Computer training school in the Philippines

General Assembly of IT Student
 Cavite State University – Imus Campus
 Oct 19, 2023, via Zoom Video Conference

Meet Virtually with cisco Webex
 Cavite State University – Imus Campus
 Sep 20, 2022, via Zoom Video Conference

Q&A Portion (Cyber Security)
 Cavite State University – Imus Campus
 May 31, 2024, via Zoom Video Conference

I hereby certify that the above information is true and correct to the best of my knowledge & experience

Ryan James V. Capadocia
 Applicant Signatur